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## Rock Solid Performance

CBE#L31565072028

### **Project Manager – Concrete Construction**

**Blackwood of DC | Washington, DC**

**Full-Time | Monday–Friday (hours may vary based on project needs)**

#### **About Blackwood of DC**

Blackwood of DC is a leading concrete construction company serving the Washington, DC region. Our team specializes in delivering high-quality structural and commercial concrete projects while maintaining strong relationships with clients, partners, and the communities we serve.

We are seeking an experienced Project Manager – Concrete Construction to oversee projects from planning through closeout while ensuring safety, quality, schedule, and budget objectives are achieved.

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#### **Position Summary**

The Project Manager is responsible for managing all phases of concrete construction projects, including planning, scheduling, budgeting, subcontractor coordination, and client communication. This individual works closely with field leadership, preconstruction, and executive management to ensure projects are delivered safely, efficiently, and successfully.

This role reports directly to the President & CEO and plays a key role in maintaining project performance and client satisfaction.

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#### **Key Responsibilities**

- Collaborate with the Preconstruction Department during scope reviews and project handoff to provide input on constructability, logistics, scheduling, and project planning to support successful execution.
- Manage projects from mobilization through completion and closeout.
- Develop and maintain project schedules, milestones, and sequencing plans.
- Manage project budgets, cost forecasting, and financial performance.

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Office: (202) 758-3116 Fax: (202) 507-8762 – 5335 Wisconsin Ave NW, Suite 825, Washington, DC 20015 – [www.blackwood-dc.com](http://www.blackwood-dc.com)

Private and Confidential



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- Work with Project Accountant on billing and collection.
- Review and understand project scopes.
- Review and manage change orders and project documentation.
- Coordinate project activities with superintendents, subcontractors, suppliers, and consultants.
- Attend project meetings and serve as Blackwood's primary point of contact for client interactions.
- Track project progress and implement corrective actions as needed.
- Maintain project documentation including RFIs, submittals, inspections, and closeout materials.

### Qualifications

- 5+ years of project management experience in concrete or commercial construction.
- Strong knowledge of construction scheduling, budgeting, and cost control.
- Ability to read and interpret construction drawings and specifications.
- Experience coordinating with field teams, subcontractors, and clients.
- Strong leadership, organization, and communication skills.
- Bachelor's degree in Construction Management, Civil Engineering, or related field preferred (or equivalent experience).
- Certifications such as OSHA, PMP, or ACI are a plus.

### What We Offer

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Blackwood of DC offers a competitive benefits package, which may include:

- Employer-sponsored healthcare coverage (medical, dental, and vision)
- Paid time off and paid holidays
- Retirement savings plan (if applicable)
- Additional benefits based on eligibility
- Collaborative team environment with a focus on quality and work-life balance

### Equal Opportunity Statement

Blackwood of DC, LLC is an **Equal Opportunity Employer**. We are committed to creating a diverse and inclusive workplace and do not discriminate based on race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or any other protected status under federal or District of Columbia law.